

**Government of Bihar**  
**Department of Revenue & Land Reforms**

**NOTIFICATION**

No. 4/Khse. Stha.Sewa Neeti-(Amin)-02/2011 Ra.-<sup>(4)76</sup>604 Patna-15, dated- 13/1/2013

In exercise of the powers conferred by the Proviso to Article-309 of the Constitution of India, the Governor of Bihar is pleased to make the following rules to regulate the recruitment and other service conditions of the Amins for Districts, Directorate of Consolidation and Directorate of Land Records and Survey of the State of Bihar:-

**1. Short title, extent and commencement.**-(1) These Rules may be called "The Bihar Amin Cadre Rules, 2013";

(2) It shall extend to the whole of the State of Bihar;

(3) It shall come into force from the date of publication of the notification.

**2. Definitions.**-In these rules, unless there is anything contrary to the subject or context:-

(i) "State Government" means the Government of Bihar;

(ii) "Cadre" means the Bihar Amin Cadre ;

(iii) "Sub-Cadre" means division of Cadre into sub-cadres;

(iv) "The appointing authority" means: for the Amins of District sub-cadre, the Collector of the district (District Magistrate); for the Amins of Consolidation Directorate sub-cadre, the Director, Directorate of Consolidation, Bihar, Patna; for the Amins of Directorate of Land Records and Survey sub-cadre, the Director, Directorate of Land Records and Survey, Bihar, Patna.

(v) "Cadre Controlling Authority" means the Principal Secretary, Department of Revenue and Land Reforms, Bihar;

(vi) "Department" means the Department of Revenue and Land Reforms, Bihar;

(vii) "Commission" means the Bihar Staff Selection Commission;

(viii) "Year" means financial year i.e., the period from 1st April to 31 March;

(ix) "Vacancy within year" means the vacancy occurring on account of creation of new post, retirement, death, termination and discharge from service in a specific year.

**3. Constitution of the Cadre.**-(1) This Service shall have the posts of the Amin cadre. Amin cadre will be divided into three sub-cadres as:-

(a) District sub-cadre

(b) Directorate of consolidation sub-cadre.

(c) Directorate of Land Records and Survey sub-cadre.

(2) Mutual transfer of the post of one sub-cadre to another sub-cadre is not allowed after allotted sub-cadre at the time of appointment.

(3) Persons appointed and working in the said category prior to application of these rules shall automatically be deemed to be included in this service;

(4) The State Government may from time to time increase or decrease the number of sanctioned strength or may keep any number of posts under stagnant position.

**4. Age limit.**-The minimum age of the candidate for the post of Amin shall not be less than 18 years as on 1<sup>st</sup> of August of the year in which applications would be invited. The maximum age limit shall be the same as

fixed from time to time by the Department of General Administration, Government of Bihar.

**5. Reservation.-**The provisions of reservation/ roster as fixed from time to time by the State Government shall be applicable to the appointment in this service.

**6. Appointment.-**(1) The direct appointment to the post of Amin shall be made on the basis of the recommendation obtained from Bihar Staff Selection Commission through competitive examination conducted for the post of Amin.

(2) Separate requisition of the District sub-cadre, Directorate of Consolidation sub-cadre and Directorate of Land Records and Survey sub-cadre will be sent to the commission and receive the recommendation from commission separately too.

(3) It would be essential for the candidate to have certificate of Intermediate (10+2) or equivalent qualification from a recognized Board or equivalent institution and Degree of Amanat from a Government recognised institute or success in the training of surveyor from I.T.I.

**7. Written syllabus for competitive examination.-** For appointment to the post of Amin there will be a competitive examination to be conducted by the Staff Selection Commission consisting of the following two papers of which full marks shall be 100 marks:-

(i) **First paper.-**General Knowledge, Current Events and General Sciences (50 marks) and General Hindi (50 marks).

(ii) **Second paper.-**General Mathematics (50 marks of Matric Level) and 50 marks for Amanat related questions.

**8. Probation Period.-**(1) Every Amin appointed against the basic vacant post shall remain on probation for a period of two years from the date of joining.

(2) In case the **conduct and service** of a Amin is not found to satisfactory during the completion of the probation period, the probation period may be extended for further period of one year, if it appears that there is a possibility of improvement in **conduct and service**. If the **conduct and service** is found unsatisfactory even during the extended period, his service may be terminated.

**9. Training.**-The Government is free to take decision for training to Amins from time to time. On the basis of the decision taken the Government for training it would be essential to impart training to the Amins. If any examination is fixed at the in end of the training it would be compulsory to pass in it.

**10. Departmental Examination and syllabus.**-The Government may fix departmental examination and syllabus form time to time.

**11. Confirmation.**-The Amin appointed on probation shall be eligible for confirmation in the service on expiry of the probation period subject to following conditions:-

(i) If the Government has prescribed any departmental examination, he must have pass the said examination.

(ii) He has received training prescribed from time to time, and passed the examination at the end of training.

(iii) His conduct and his service have been satisfactory during this period.

**12. Pay Scale.**-The pay scale of the newly appointed Amin shall be PB-1 (5200-20200) and grade pay 2000 or equivalent pay scale as revised by the Government from time to time.

**13. Seniority.**-The Seniority of the members of this cadre shall be determined on the basis of the merit list obtained from the commission and it shall be subject to the principles and procedure fixed by the Department of

General Administration of the State Government and the Appointing authority.

**14. Miscellaneous-Control of the works relating to establishment.**-(1) All works relating to appointment of the members of this cadre and establishment shall be under the administrative control of the District Magistrate/Director, Consolidation/ Director, Land Records and Survey.

(2) The appointment, posting, transfer, confirmation of service, maintenance of seniority list, and all matters relating to establishment of the members of this cadre shall be under the control of the related District Magistrate/Director, Consolidation/ Director, Land Records and Survey, as the case may be.

**15. Savings and Repeal.**-(1) There is no previous cadre rules maintained for the posts of Amin in the Department.

Previous circulars relating to appointment issued by the Department are hereby repealed.

(2) Notwithstanding such repeal, appointment made under earlier Government circulars shall remain valid as if they were made under proper provisions of these rules.

By the order of Governor of Bihar

  
(Vyas Ji)  
Principal Secretary

No.-4/Ksh.Esst.Seva Niti-(Amin)-02/11- 604 Ra, Patna-15, Dated-13/12/2013

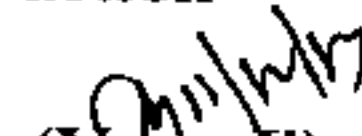
Copy forwarded to Accountant General, Bihar, Patna for information and necessary action.

  
(Vyas Ji)  
Principal Secretary

No.-4/Ksh.Estt.Seva Niti-(Amin)-02/11-

Ra, Patna-15, Dated- / /2013

Copy forwarded to Secretary to the Governor of Bihar/Secretary to the Hon'ble Chief Minister, Bihar/Chief Secretary, Bihar/All Principal Secretary & Secretary/All Head of the Departments/All Divisional Commissioners/All District Magistrates/Secretary, Bihar Staff Selection Commission, Bihar, Patna/ Secretary, Bihar Public Service Commission, Bihar, Patna/ All Departmental Directorate/Principal Private Secretary to the Principal Secretary, Revenue & Land Reforms Deptt./ Private Secretary to the Hon'ble Minister, Revenue & Land Reforms Deptt. and All officers of Revenue & Land Reforms Deptt., for information and necessary action

  
(Vyas Ji)

**Principal Secretary**

No.-4/Ksh.Estt.Seva Niti-(Amin)-02/11- 604 (4) Ra, Patna-15, Dated- 13/11/2013

Copy forwarded to the Superintendent, Government Press, Gulzarbag, Patna for information and necessary action. He is requested to publish this notification in the next extraordinary issue of Bihar Gazette for the knowledge of general public.

Kindly send 500 copies of special Gazette to the Revenue & Land Reforms Department, Bihar, Patna.

  
(Vyas Ji)

**Principal Secretary**